

## FACT SHEET UNIVERSIDAD PONTIFICIA BOLIVARIANA

General Information		
Main Campus in Medellín	<b>Office for International Studies</b> Circular 01 #70-01, Bloque 9, Oficina 118, Medellín, Colombia, Postal code 050031 e-mail: <a href="mailto:relaciones.internacionales@upb.edu.co">relaciones.internacionales@upb.edu.co</a> Phone: +574 354 4546 <a href="http://www.upb.edu.co">www.upb.edu.co</a>	
	Contact	<b>Ana María Bustamante Correa</b> <b>Director of the International Office</b> e-mail: <a href="mailto:anamaria.bustamante@upb.edu.co">anamaria.bustamante@upb.edu.co</a> Strategic Relations, Academic Agreements, International Relations, Postgraduate.
		<b>Hellen Ramírez</b> <b>International Office Coordinator</b> e-mail: <a href="mailto:hellen.ramirez@upb.edu.co">hellen.ramirez@upb.edu.co</a> International Exchange Students (Europe and EEUU), International projects
		<b>Diana Cuartas</b> <b>Project specialist and iberomarian mobility</b> e-mail: <a href="mailto:diana.cuartas@upb.edu.co">diana.cuartas@upb.edu.co</a> Iberoamerica Exchange Students
		<b>Marleny Medina Múnera</b> <b>National Exchange Coordinator</b> e-mail: <a href="mailto:marleny.medina@upb.edu.co">marleny.medina@upb.edu.co</a> National Exchange Students
Other Campus	<b>Bucaramanga Campus</b>	Address: Km 7 vía Piedecuesta, Bucaramanga Phone: (+57 7) 679 62 20 e-mail: <a href="mailto:orii.bga@upb.edu.co">orii.bga@upb.edu.co</a>
	<b>Montería Campus</b>	Address: Cra. 6 No. 97 A - 99 Phone: (+57 4) 786 01 46 e-mail: <a href="mailto:ori.monteria@upb.edu.co">ori.monteria@upb.edu.co</a>
	<b>Palmira Campus</b>	Address: Kilómetro 1 Vía Tienda Nueva Phone: (+5 72) 266 00 40 e-mail: <a href="mailto:ori.palmira@upb.edu.co">ori.palmira@upb.edu.co</a>

<b>Academic Information</b>	
<b>Academic calendar (semester/ annual)</b>	Semester based, the courses are available throughout the year, in most cases.
<b>Study Programs</b>	<p>Undergraduate and postgraduate courses are available below:</p> <p><b>Undergraduate programs:</b> <a href="https://www.upb.edu.co/es/pregrados">https://www.upb.edu.co/es/pregrados</a>  <b>Graduate programs:</b> <a href="https://www.upb.edu.co/es/postgrados">https://www.upb.edu.co/es/postgrados</a></p> <p>For additional information on courses please contact the international coordinator of the desired campus</p>
<b>Class period</b>	<p><b>First semester of the year (January-June):</b> From mid-January to late-May  <b>Second semester of the year (July- December):</b> From mid-July to late-November</p>
<b>Application deadline</b>	<p><b>First semester (January-June):</b> From September 1 to October 30 of each year.  <b>Second semester (July- December):</b> From March 1 to April 30 of each year.</p>
<b>Supporting documents required to be submitted</b>	<ul style="list-style-type: none"> <li>• <b>Nomination link</b> (the nomination must be done by the home University): <a href="https://forms.gle/jYSqhQSKBuv1JSw6">https://forms.gle/jYSqhQSKBuv1JSw6</a></li> <li>• "Formulario Visitantes y Extranjeros" dully filled and signed.</li> <li>• Transcript of Records of all semesters in Spanish or English. The student must have a good academic record with a minimum GPA of 3.5 (According to the Colombian grading system).</li> <li>• B1 level of Spanish (Certification) English courses are available in our international business program.</li> <li>• Curriculum vitae</li> <li>• Passport copy.</li> <li>• For Research Internship: Letter of Intention</li> </ul>
<b>Teaching Language</b>	<p><b>Spanish.</b>  B1 level of Spanish is requested, as our courses are taught in this language (some courses in our undergraduate program <b>International Business</b> are taught in English, but we have limited places).</p>
<b>Credits System</b>	According to the Colombian Credit System, 1 credit is equivalent to 48 hours of study.
<b>Grading System</b>	Our grading system is on a scale of 0.00 to 5.00 (0.00 being the lowest grade and 5.00 being the highest grade). To pass a class the final GPA must be at least 3.00 at the undergraduate level and at least 3.50 at the postgraduate level.

<b>Additional Information</b>	
<b>Arrival:</b>	It is recommended to arrive one week before the beginning of classes.
<b>Cost of living:</b>	Between 700 and 900 USD per month, depending on the student's lifestyle.
<b>Class attendance:</b>	Attendance to class is mandatory, and to pass a subject the student cannot be absent more than 20% of the classes. <b>*Changes on the selected courses, must be done the first week of classes (undergraduate level)</b>
<b>Buddy program</b>	We have a group of interns that will support the students during some processes in the university, <b>"Monitores"</b>
<b>Tuition Fee</b>	<b>With Academic Agreement:</b> Students who come to UPB under an Academic Agreement signed between institutions must pay tuition fee at the home University. <b>Without Academic Agreement:</b> Students who come without an Academic Agreement signed between institutions, as "Freemovers", must cover tuition fees at UPB after course registration and administrative expenses.
<b>Visa or Study Permit</b>	<b>Is mandatory to have a Student Status in Colombia.</b> Options: If your stay in Colombian territory is over 180 days. You will require a <b>Student Visa</b> assigned to the UPB. If your stay in Colombian territory is below 180 days, you need to request at the airport a <b>PID</b> airport entry stamp, is mandatory.
<b>Insurance</b>	<ul style="list-style-type: none"> <li>If you are accepted for exchange at the UPB you must present upon arrival a Health Insurance Policy with coverage in the city / country and for the total time of stay at UPB. Is mandatory.</li> </ul>